

Tender No: 5(18)/TIFAC/2008/COMP/Purchase

CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING (C-DAC)
A Scientific Society under the Department of Information Technology,
Ministry of Communications and IT, Govt. of India
Anusandhan Bhawan, C-56/1, Sector- 62, Noida

C-DAC Noida, a Scientific Society under the Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India, invites sealed offers in **Two-Bid Form** from reputed, eligible and resourceful suppliers towards Supply, Installation, Commissioning and Maintenance of “**Computers, Computer Peripherals, Printers and Server**” for its project of “**Tamperproof & Secure Digital Courtroom Recording System**” at City Civil and Sessions Court, AHMEDABAD.

Interested parties may collect the Tender Document from MMG Deptt, C-DAC Noida, as per following schedule: The tender document can also be downloaded from www.cdacnoida.in

1. Issue of Tender Document :12th Aug, 2008 to 4th Sep, 2008 up to 5.00 pm
2. Submission of Bid :Latest By 12 Noon on 5th Sep, 2008.
3. Opening of Technical Bid :At 12:30 pm on 5th Sep, 2008
4. Tender fee (Non- Refundable) :Rs. 500/- (Rs. Five Hundred only) in the form of a DD / Pay Order favoring C-DAC payable at Noida.
In case the documents are downloaded from the website, DD / Pay Order for an amount of Rs.500/- in favor of C-DAC should be enclosed along with Technical Bid. Non-Submission of tender fee will render the tender as invalid and will be rejected out rightly.
5. Earnest Money Deposit :Rs. 30,000/- (Rupees Thirty Thousand only) in the form of DD / Bank Guarantee from a nationalized bank in favor of C-DAC payable at Noida. **This Bank Guarantee should be valid for Bid Validity period mentioned in Clause 2 under Section II.**

Sr. Administrative Officer (MM)

SECTION I: INVITATION FOR BIDS (IFB)

Sub: Supply, Installation, Commissioning and Maintenance of “Computers, Computer Peripherals, Printers and Server” at City Civil and Sessions Court, AHMEDABAD.

1. Scope of Work:

- ❖ Supply, Installation, Commissioning and Maintenance of “Computers, Computer Peripherals, Printers and Servers” to be done at City Civil and Sessions Court, Ahmedabad as per the technical specifications given in enclosed Annexure A, B, C, D and E.

2. The Eligibility Criteria for Pre-Qualification of Bidders are as under:

- Should be a reputed Original Equipment Manufacturer (OEM) or its authorized Direct Distributor / Dealer. In case of an authorized distributor an **Undertaking, in original**, from the OEM is required clearly stating that the Bidder is an authorized dealer of OEM as well as they (OEM) would facilitate the bidder on regular basis with technology / products updates & extend support for the warranty period. **In absence of such undertaking, the Bid is liable to be rejected.**
- **Should have its branch office in Gujarat, preferably in Ahmedabad, to ensure satisfactory after sales service support.**
- An authorized distributor should have minimum three years of experience in similar type of works. Enclose duly certified documents supporting satisfactory completion of similar works. Should have successfully completed three similar types of works having at least one order of similar type executed in Judicial Department. Enclose copies of work orders.
- An authorized distributor should have all the necessary registrations like Sales Tax, Service Tax, TIN, LST / CST, VAT, PF, ESI, PAN etc. **Enclose proof thereof.**

Before submission of the tender, please verify the eligibility criteria and ensure fulfilling all the terms and conditions.

3 For any technical clarification please contact:

Sh. Sanjay Koul / Sh. Rishi Prakash
Centre for Development of Advanced Computing (C-DAC)
Anusandhan Bhawan
C-56/1, Institutional Area, Sector-62
Noida-201307 (Uttar Pradesh), India
Tel No. +91-120-2402551-60 Ext: 304, 307
Fax No. +91-120-2402568-69
E Mail: sanjaykoul@cdacnoida.in, pvrishi@cdacnoida.in

4. Bid Submission:

The proposals shall be submitted in two parts sealed separately as detailed under i.e. **Part-I (Technical Bid)** and **Part-II (Commercial Bid)** in sealed envelopes. Both the bids along with EMD shall be enclosed in another sealed envelope super scribing:

Tender for Supply, Installation & Maintenance of “**COMPUTER, COMPUTER PERIPHERALS SERVER AND PRINTERS etc.**” at City Civil and Sessions Court, Ahmedabad
Tender Notice No: 5(18)/TIFAC/2008/COMP/Purchase
Due date & time: By 12:00 Noon on 5th September 2008

4.1 Part – I (Technical Bid) shall contain:

- Technical proposal with full details including description of hardware / equipments so as to enable technical assessment of the proposal. This shall include a categorical clause-wise compliance statement.

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- **An Undertaking, in original**, from the OEM that the Bidder is an authorized dealer of OEM as well as they (OEM) would facilitate the bidder on regular basis with technology / product updates & extend support for the warranty period.
- **Prequalification Criteria** (as per enclosed Performa I & II) along with relevant documentary proofs.
- **Non-Refundable Tender fee of Rs. 500/- (Rs. Five Hundred Only)** in the form of DD / Pay Order favoring C-DAC payable at Noida. (In case the tender document is down loaded from the website)
- **Refundable Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees Thirty Thousand only)** in the form of DD / Bank Guarantee from a nationalized bank in favor of C-DAC payable at Noida. **Quotations without Earnest Money Deposit shall be rejected.**
- The installation and warranty services are required at **City Civil and Sessions Court, Ahmedabad**. The bidder must submit the plan / arrangement, for installation and warranty services to be provided at site.
- The detailed Compliance Statement with Make and Model in the enclosed format (**as per Annexure – A, B, C, D and E**) along with relevant product brochure etc. **Without proper Compliance Statement the bid is liable to be rejected.**
- Contact details of technical staff for after – sales service support at **City Civil and Sessions Court, Ahmedabad**.
- Acceptance to the terms and conditions laid down in the tender document. In case any deviation from the general terms and condition the bid is liable to be rejected.

If the technical offer contains any price information the offer is liable to be rejected.

- 4.2 Part – II (**Price Bid**) should contain **Only Price Schedule** completed in all respects in the enclosed format as per **Annexure – 1, 2, 3, 4 and 5** with proper seal and signature of authorized person. **Prices should be given in INR in both figures and words.**

5 Opening of Technical & Commercial Bid

The technical bid will be opened on **5th September 2008 at 12:30 pm**. Interested bidders may attend the technical bid opening as per the schedule. Commercial Bids of only the technically qualified bidders will be opened in presence of the bidder or their authorized representative at the **time & date** to be informed later. The outer cover in which these sealed covers (i.e **Part I & II**) are to be placed should be addressed and reached to the

Sr. Administrative Officer (MM)

Centre for Development of Advanced Computing (C-DAC),
Anusandhan Bhawan
C-56/1, Institutional Area, Sector-62
Noida-201 307

Latest by 12:00 Noon on 5th September 2008

END OF SECTION I

SECTION II: INSTRUCTION TO BIDDERS (ITB)

1. Delivery & Installation Period

The Supply, Installation, Commissioning and Testing, to be done at **City Civil and Sessions Court, Ahmedabad**, must be completed within **Thirty Days** from the date of Purchase Order.

2. Offer Validity

Bid must be valid for minimum **Ninety Days** from the date of opening of **Price Bid**. C-DAC, Noida may ask bidders to extend the period of validity.

3. Product Specifications & Compliance Statement

The bidder should quote for ALL THE PRODUCTS OF ALL THE SPECIFIED BRANDS which are in compliance to our technical specifications mentioned in the tender document. Wherever brand / make are not mentioned please ensure to quote only for REPUTED and WELL KNOWN BRAND / MAKE meeting national / international standards. Any deviations must be specifically and clearly mentioned in form of **COMPLIANCE STATEMENT**, as per enclosed **Annexure A, B, C, D and E**. In the absence of this, the quotation is liable to be rejected. Complete technical details along with **Make, Model and product literature** should be enclosed. The compliance statements should be supported by authentic documents. Each page of the bid and cuttings / corrections shall be duly signed and stamped by the bidder. Failure to comply with this requirement may result in the bid being rejected.

4. In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected.
5. Materials must be properly packed against any damage and insured up to the destination. The material should be directly dispatched to the C-DAC's designated official at **City Civil and Sessions Court, Ahmedabad**. All the expenses involved in shipping the equipment to the **City Civil and Sessions Court, Ahmedabad** shall be borne by the Bidder. All aspects of safe delivery shall be the exclusive responsibility of the Bidder. C-DAC Noida will have the right to reject the component/equipments supplied, if it does not comply with the specifications at any point of installation / inspection.
6. C-DAC, NOIDA reserves the right to divide / split the order between more than one technically qualified bidders to meet the technical requirements and the **Work Completion Schedule** as well, mentioned in **Clause No. 1** as mentioned above..
7. **Earnest Money Deposit** is liable to be forfeited and bid is liable to be rejected, if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of the tender.
8. The Earnest Money of all the unsuccessful bidders will be returned as early as possible after the expiry of the Bid Validity period but not before 30 days of the issue of the Purchase Order. **No interest will be payable by C-DAC on the Earnest Money Deposit.** The Earnest Money of successful bidder shall be returned after acceptance of the order and submission of Performance Bank Guarantee (PBG) as mentioned in **Clause No. 4** given under **Section III**.
9. C-DAC Noida reserves the right to increase or decrease the Bill of Material as per the requirement without any change in the quoted rates.
10. If any equipment or part thereof is lost or rendered defective during transit, the supplier shall immediately arrange for the replacement of damaged equipment or part thereof, as the case may be, at no extra cost.
11. The rates should be quoted in **Indian Rupees** for delivery at the Site BOTH IN FIGURES & WORDS. All prices shall be fixed and shall not be subject to escalation of any description. The rates must be quoted as per the Performa provided herewith.

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12. Govt. Levies like sales tax; VAT, etc. shall be paid at actual rates applicable on the date of submission of Bid. Rates should be quoted accordingly giving the basic price, Sales Tax, VAT, Service Tax, etc.
13. Charges towards Entry Tax / Octroi, etc. will be reimbursed as per actual.
14. C-DAC, Noida reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. Offers through Email / Fax, etc and open offers shall not be accepted. **Late / Delayed offers shall not be accepted under any circumstances. Incomplete offers shall be rejected outright.** In case the specified date for the submission of offers being declared as a holiday for C-DAC, the bid-closing deadline shall stand extended to the next working day up to the same time.
15. In the event of due date being a closed holiday or declared holiday for Central Government offices, the due date for submission of the bids will be the following working day at the appointed time & venue. Parties participating in the bid are requested to be available for the opening of bids.
16. Any attempt of negotiation on the part of the bidder, directly or indirectly, after submission of tender, with the authority to whom he has submitted the tender or authority who is competent to finally accept it. or any endeavor to secure any interest for an actual or prospective bidder or to influence by any means the acceptance of a particular tender will render the Bidder's tender liable to be rejected.
17. The prospective bidders seeking any clarification about the contents detailed in the tender document may notify to C-DAC in writing at C-DAC's mailing address given in **Clause 3** under **Section I**. Clarifications received till 96 hours before the closing date / time of receipt of bids will be responded.
18. The equipment must be supported by a Service Centre manned by the bidder's technical support engineers certified by OEM in Gujarat, preferably in Ahmedabad. The support through this Centre must be available 24 hours in a day, seven days a week and 365 days a year. Also provide toll free number / web / email so that it should be possible to contact the Principal Bidder's (OEM's) support Centre.
19. **Unsatisfactory Performance**
C-DAC shall have the sole right to assess the performance of the tendered equipment(s) / components, primary / intermediate and or final, and reject the same without assigning any reason / explanation to the bidder if the performance is found to be unsatisfactory as per norms of C-DAC. The decision of C-DAC will be final and binding on the supplier.
20. **Disclaimer**
This Tender / Request for Proposal (RFP) is not an offer by C-DAC Noida, but an invitation for bidder response. No contractual obligation whatsoever shall arise from the RFP process.
- 21 **Declaration:**
The bidder would be required to give certificate as below in his commercial bid.

“I/We UNDERSTAND THAT THE DETAILS OF THE SALES / SERVICES AS PROVIDED ABOVE ARE SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED FOR ANY OF SERVICES, I / WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE PRICES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE”.

SIGNATURE OF THE BIDDER WITH STAMP

END OF SECTION II

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Price Basis

Price basis should be **F.O.R. City Civil & Sessions Court, Ahmedabad in INR only**. Price quoted should be in the prescribed format as per **Annexure 1, 2, 3, 4 and 5**. No "Form C / D shall be issued. The quoted price will be considered firm and no price escalation will be permitted during the bid validity period.

2. Order Placement and Release of Payment

The purchase order and payment shall be processed and released by:

Materials Management Group
CENTRE for Development of Advanced Computing (C-DAC)
Anusandhan Bhawan,
C-56/1, Institutional Area
Sector-62,
Noida-201307

3. Billing is to be done in the name of C-DAC, Noida. The payment would be on the basis of the actual measurement and actual bill of material used and duly certified by our authorized representative at City Civil & Sessions Court, Ahmedabad.

4. Performance Bank Guarantee (PBG)

The successful bidder will be required to furnish the Performance Bank Guarantee from a nationalized bank towards **10%** amount of the Purchase Order value. This Bank Guarantee shall remain valid for the warranty period, commencing after the successful completion of entire job.

5. Payment

50% payment after the delivery and acknowledgement of delivery report, duly signed by C-DAC's authorized representative at Site / C-DAC, Noida.

50% payment within **Ninety Days** after satisfactory installation and completion of entire job against submission of PBG, mentioned in **Clause 4** as above, towards **10% order value**.

6. Penalty for Delayed Services

Penalty shall be charged @ 0.5% of the contract value per week subject to maximum of 5% of total order value, in case of delay beyond the stipulated time period.

7. Warranty

All the items covered in the schedule of the requirements, shall carry minimum **Two Years Onsite Comprehensive Warranty**, commencing from the date of completion of entire job. **The bidder must undertake to provide the installation and warranty service at City Civil & Sessions Court, Ahmedabad. The repairing / rectification, if any of the items under warranty must be done at site only.** The bidder should submit along with the technical bid, the detailed plan for providing installation and warranty services at site. Prompt and efficient after sales service must be free within the warranty period.

END OF SECTION III

Annexure – A

Technical Specifications cum Compliance Statement for PC

Description	Compliance Statement (Yes/No)	Deviations, if any
1. <u>PC Specifications:</u>		
• Intel Core2 Quad Processor Q6600		
• 2.4 GHz, 8MB L2 Cache, 1066MHz FSB		
• Windows XP Pro with service pack		
• 17” LCD Monitor		
• 2GB Dual Channel DDR2 667 SDRAM Memory		
• 250GB SATA HDD		
• 16X DVD + /-RW		
• Integrated Audio/Video cards		

Make: HP / DELL / Lenovo

Annexure – B

Technical Specifications cum Compliance Statement for PRINTER

Features	Item Description	Details	Compliance Statement (Yes/No)	Deviations, if any
Speed / Monthly Volume	Print Speed Black	up to 24 ppm		
	Monthly Duty Cycle	up to 8000 pages		
Print Quality / Technology	Print Quality Black	Up to 600 x 600 dpi (1200 dpi effective output)		
	Cartridges	1 Black		
Paper Handling / Media	Paper Tray(s) Standard	1 (plus priority input tray)		
	Paper Tray(s) maximum	1 (plus priority input tray)		
	Input capacity standard	Up to 260 sheets		
	Duplex printing (printing on both side of paper)	Manual (driver support)		
	Media sizes, standard	Letter, legal, executive, postcards, envelops (No. 10, Monarch)		
	Media sizes, custom	3 x 5 to 8.5 x 14 in		
	Media Types	Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, transparencies, postcards		
	Document Finishing	Sheetfed		
Memory / Print language / typefaces	Memory, Standard	2 MB embedded in SIP package, 64 KB EEPROM for NVRAM		
	Processor Speed	266 Mhz		
Connectivity	Connectivity standard	Hi-Speed USB port (compatible with USB 2.0 specifications)		
Compatible network operating systems	Compatible Operating Systems	Window 2000, Windows XP Home, Windows XP Professional; Windows XP Professional x64, Window Server 2003 (32/64 bit) Certified for Windows Vista®, MAC OS X v 10.3 or higher, Mac OS X v 10.4, Mac OS X v 10.5		
Certifications	Power Consumption	Energy Star® Qualified		
Environmental Specifications	Operating Temperature (Fahrenheit)	50 to 90.5 F		

Make: HP / Samsung / Xerox

Annexure – C

Technical Specifications cum Compliance Statement for NETWORK SWITCH

Type	Description	Compliance Statement (Yes/No)	Deviations, if any
Port Attributes	<ul style="list-style-type: none"> • 24 10/100/1000 BASE-T ports • 2 SFP slots (combo) for fiber support • Auto-negotiation for speed, duplex mode and flow control • Auto MDI/MDIX mode and flow control • Integrated Port LEDs • Individual port controls 		
Management	<ul style="list-style-type: none"> • Web-based management interface • BootP /DHCP IP address management or Static IP address assignment • RMON statistics 		
Class of Service	<ul style="list-style-type: none"> • Four priority queues per port • Adjustable WRR and strict priority • Layer 2 IEEE 802.1p tagging and port-based priority • Layer 3-aware prioritization using DSCP values 		
Security	<ul style="list-style-type: none"> • Switch access password protection (read-only and read-write access) • Restricted IP address 		
VLAN	<ul style="list-style-type: none"> • IEEE 802.1Q port-based tagging up to 64 VLANs • Honors all 4096 VLAN tags 		
Switching Features	<ul style="list-style-type: none"> • Link Aggregation, up to six groups and up to four aggregated links per group (IEEE 802.3ad) • Port mirroring (up to four source ports) • Jumbo frame support up to 9000 Bytes (2716 & 2724 only) 		
Availability	<ul style="list-style-type: none"> • Firmware Uploads to the Switch • Broadcast Storm Control • Virtual Cable Tester by Marvell® • Optical Transceiver Diagnostics 		
Voltage	100-240VAC, 50-60Hz		

Make: CISCO / HP/ Nortel / 3COM / D-Link

Annexure – D

Technical Specifications cum Compliance Statement for SERVER

Type	Description	Compliance Statement (Yes/No)	Deviations, if any
PROCESSOR:	INTEL® QUAD CORE 2.33 GHZ PROCESSOR STANDARD (UP TO 2 PROCESSOR SUPPORTED)		
MEMORY	4.0 GB (2 X 2048 MB) 2-WAY INTERLEAVED CAPABLE PC2-3200 DDR2 RUNNING AT 400MHZ (STANDARD), EXPANDABLE TO 16GB		
CACHE MEMORY	6 MB LEVEL 2CACHE		
CHIPSET	INTEL® 5000P CHIPSET		
OPTICAL DRIVE	DVD-DVD-RW		
NETWORK CONTROLLER	INTEGRATED NC7781 PCI-X GIGABIT NIC (SINGLE PORT)		
12/24 GB INTERNAL DAT DRIVE / STORAGE CONTROLLER	INTEGRATED DUAL CHANNEL ULTRA320 SCSI ADAPTER		
INTERNAL STORAGE	2 TB HOT PLUG SAS HDD (WITH STANDARD INTERNAL HOT PLUG DRIVE CAGE)		
I/O INTERFACES	1 X PARALLEL, 2 X SERIAL, 1 X POINTING DEVICE (MOUSE), 1 X GRAPHICS, 1 X KEYBOARD, 1 X NETWORK RJ-45, 1 X ILO REMOTE MANAGEMENT PORT, 6 X USB 2.0 PORTS (4 REAR, 2 FRONT)		
MANAGEABILITY TOOLS	(AS APPLICABLE TO THE MAKE/ MODEL) INDUSTRY STANDARD COMPLIANCE (AS APPLICABLE TO MAKE/MODEL)		
DUAL POWER SUPPLY	775 WATT-CE MARK COMPLIANT HOT PLUG POWER SUPPLY, OPTIONAL POWER SUPPLY PROVISION,		
STANDARD SECURITY FEATURES	STANDARD SERVER POWER CORDS		
UPGRADEABILITY	UPGRADEABLE TO DUAL PROCESSING		
EXPANSION SLOTS	I/O (6 TOTAL – 2 X PCI-EXPRESS X4, 4 X PCI-X 64-BIT/100MHZ)		
SYSTEM FANS	STANDARD TO MAKE/MODEL		
GRAPHICS	INTEGRATED ATI RAGE XL VIDEO CONTROLLER WITH 8MB SDRAM VIDEO MEMORY		
RACK MOUNTING KIT	TOWER TO RACK CONVERSION KIT		
MONITOR	15" TFT MONITOR		
OPERATING SYSTEM	WINDOWS 2008 SERVER EDITION 05 USER LICENSE		

Make: HP / DELL / IBM

Annexure – E

Technical Specifications cum Compliance Statement for SERVER HARD DISK

Type	Description	Compliance Statement (Yes/No)	Deviations, if any
Hard Disk	4 x 300 GB Compliant to SERVER Make: HP-ML-370-G-4		

Annexure – 1
Price Bid

Item Description	Qty (No.)	Unit Rate (in Rs.) Mention in figures & words	Total Price (in Rs.) Mention in figures & words	Total Tax (mention the %)	Grand Total (in Rs.) Mention in figures & words
PC as per details given in enclosed Annexure-A Make: HP Model: (Mention the Model)	02				
Make: DELL Model: (Mention the Model)					
Make: Lenovo Model: (Mention the Model)					

Annexure – 2
Price Bid

Item Description	Qty (No.)	Unit Rate (in Rs.) Mention in figures & words	Total Price (in Rs.) Mention in figures & words	Total Tax (mention the %)	Grand Total (in Rs.) Mention in figures & words
PRINTERS as per details given in enclosed Annexure-B Make: HP Model: (Mention the Model)	01				
Make: Samsung Model: (Mention the Model)					
Make: Xerox Model: (Mention the Model)					

Annexure – 3
Price Bid

Item Description	Qty (No.)	Unit Rate (in Rs.) Mention in figures & words	Total Price (in Rs.) Mention in figures & words	Total Tax (mention the %)	Grand Total (in Rs.) Mention in figures & words
NETWORK SWITCH as per details given in enclosed Annexure-C Make: HP Model: (Mention the Model)	04				
Make: CISCO Model: (Mention the Model)					
Make: Nortel Model: (Mention the Model)					
Make: 3COM Model: (Mention the Model)					
Make: D-Link Model: (Mention the Model)					

Annexure – 4
Price Bid

Item Description	Qty (No.)	Unit Rate (in Rs.) Mention in figures & words	Total Price (in Rs.) Mention in figures & words	Total Tax (mention the %)	Grand Total (in Rs.) Mention in figures & words
SERVERS as per details given in enclosed <u>Annexure-D</u> Make: HP Model: (Mention the Model)	01				
Make: DELL Model: (Mention the Model)					
Make: IBM Model: (Mention the Model)					

Annexure – 5
Price Bid

Item Description	Qty (No.)	Unit Rate (in Rs.) Mention in figures & words	Total Price (in Rs.) Mention in figures & words	Total Tax (mention the %)	Grand Total (in Rs.) Mention in figures & words
300 GB SERVER HARD DISK as per details given in enclosed <u>Annexure-E</u> Make: (Mention the make) Model: (Mention the Model)	04				

PRE-QUALIFICATION – PROFORMA-I

PARTICULARS OF THE BIDDERS TO BE FURNISHED FOR THE PURPOSE OF PRE-QUALIFICATION

1.	Name of Organization /firm/company	
2.	Year of establishment	
3.	Are you an authorized dealer of the OEM? If yes, then submit a copy of Authorization from the manufacturer.	
4.	Address & Telephone Numbers	
5.	Address & Telephone Numbers of Branch Office in Gujarat, preferably in Ahmedabad. Mention the names and mobile numbers of contact persons.	
6.	Status of the firm (Company/ Firm/ Proprietary) enclose the supporting document	
7.	Whether registered with the registrar of companies /registrar of firms. If so, mention number and date.	
8.	a) Name & Mobile Numbers of Directors / Partners / Proprietor	i) ii) iii)
9.	Whether registered with Central Excise for Service Tax. Please submit a copy of Service Tax Registration Certificate.	
10.	Whether registered for sales tax purposes. If so, mention number and date. Furnish also copies of sales tax clearance certificate. Mention the VAT / LST / CST enclose the relevant copies	
11.	Whether an assessee of income tax. If so, mention permanent account number. Furnish copy of PAN	
12.	State Annual turnover of the company for the last financial year. Furnish Annual Turnover Certificate for the last three financial years.	
13.	Furnish copies of audited balance sheet and profit & loss account (audited) for the last three years.	
14.	Specify the maximum value of single work executed in the year in the country.	
15.	Status and details of disputes/ litigation/ arbitration, if any.	i) ii) iii)

Note: Where copies are required to be furnished these is to be certified copies preferably by the concerned agencies or a Government Officer.

Place:

Date:

Signature of the Contractor

PRE-QUALIFICATION PROFORMA – II

PARTICULARS IN RESPECT OF 3 SIMILAR WORKS EXECUTED IN LAST 3 YEARS

S.N o.	Name of work and project with address	Short Description of work executed	Name and address of owner	Value of work executed	Stipulated time of completion	Actual time of completion	Name of architect/ consulting Engineer

Place:

Date :

Signature of the contractor